

EVALUATION CRITERIA

Please note that this document is for reference for filling the online self- assessment. The online form will ask the following questions and require photo uploads. Please be sure to have all the answers and photographs ready before filling the online application.

DO NOT send hard copy of the form to any MCGM ward office. Only self-assessment forms duly filled and submitted online at the link mentioned below will be considered for evaluation.

Any self- assessment forms submitted in other form will be not considered for evaluation.

Find the survey - <https://www.unitedwaymumbai.org/mcgmsurvekshan>

Step 1.

Participants of the respective categories, qualifying as per the criteria mentioned hereinabove are invited to submit a self-nomination for the ranking exercise. For this, they must fill up the separate online forms available for each of the categories on this website, along with suitable supporting documents as mentioned in the form, in relevant places. **(Last date for online form submission:15th November, 2019)**

Note: Applications with incomplete information will be rejected without intimation to the participant. Also, any false information and claim made in the application form will lead to disqualification.

Note: The self-nomination forms for some of the categories are long and require the upload of relevant supporting documents / photographs to substantiate the filled responses Therefore, we recommend that the participants first download and print the PDF form **(The form is available on the next page of this document)**, fill it up by hand, while gathering all the relevant supporting documents/ photographs. Once ready with complete information, the participants are recommended to return to this webpage and fill in the relevant online application form, to submit their self-nomination.

Step 2.

The applications will be shortlisted basis the scores earned through the self-nomination. These shortlisted nominations will be further assessed by a team of field investigators appointed by United Way Mumbai. The shortlisted participants may be intimated by the United Way Mumbai team on the day of the assessment itself.

Step 3.

The MCGM will announce the final rankings based on the on-field evaluation and validation of the self-nominations. The rewards for the category is as given below;

Swachh Resident Welfare Association - Rs. 1,50,000/- cash and a certificate of appreciation

1. Name of Resident Welfare Association (RWA):							
2. Address:							
3. Name of Municipal Ward and Address:							
4. Type of RWA	0-50 flats	51-100 flats	100 - 250 flats	251-500 flats	more than 500 flats		
5. Total resident in RWA			1-250 residents	251-500 residents	501-750 residents	751-1000 residents	1000 and above residents
6. Name of President/Building in charge:			7. Contact Number:				
8. Name and Designation of the applicant:			9. Contact Number:				
10	Boundary Wall around the resident area/ complex						
10a	Is there a boundary wall surrounding the residential area/ complex		Yes		No		
10b	If yes, what is the height of the boundary wall	Below 5 ft	5 to 7 ft	Above 7 ft			
10c	There are cracks on the boundary wall and can breakdown.	Yes	No	Don't know			
10d	The area near the boundary wall is clean	Yes	No	Don't know			
10e	The area near the boundary wall is cleaned	Once everyday	Twice a week	Once a week			
10f	Please upload the pictures of the boundary wall.						
11	Entrance / Exit Gate						
11a	The entrance and exit gate is made up of	Metal grill with a door	Metal grill along with sliding	Cement entrance with a gate	Just a cement structure and no gate	Any other _____ _____ —	
11b	The metal grills are	Broken	Rusted	No rusted	Not broken	Not applicable	

11c	The cement entrance gate is	Broken	Not broken	Not applicable		
11d	The entrance and exit gate is cleaned	Once everyday	Twice a week	Once a week	Twice in a month	
11e	Please upload the picture of the entrance and exit gate.					
12	Road approaching the building - Pavement					
12a	The road approaching the building/ complex (choose from the following)	Not in a usable condition	Have potholes	The road is marshy during rains	Smooth with no potholes	
12b	The road gets waterlogged during monsoon seasons	There is no water logging	There is water logging and it is walkable	There is severe water logging and no person can wander around	Sometimes, water enters into the house at the ground floor	
12c	Garbage management at the pavement	Garbage bin is never present and the garbage pile is lying on the floor/ road/ society	There is only one Garbage bin present and the garbage is overflowing	There are 2-3 garbage bins and the garbage is overflowing	There are enough garbage bins and the garbage is not overflowing.	The garbage is cleaned once every day and hence there is no piling of garbage at the pavement
12d	Mosquitoes breeding	Because of the garbage pile, there are rampant mosquitoes	There are mosquitoes but fumigation takes place every month	There are mosquitoes and fumigation takes place once in 3 months	There are no mosquitoes	
12e	Are there broken pavements?	Potholes at pavements	Damaged pavements			No damaged or potholes at pavements
12f	Pavements was last repaired	Never	3 - 5 years back	1 year back	Every 6 months reconstructions takes place	As an when the pavement is damaged, reconstruction takes place
12g	Please upload the photos of the condition of the road of your RWA					
4.	Lift facility at the building					

13a	Lift facility for each building	There is no need of lift as the building is 4 or below – storeyed construction	Most of the time the lift is non-functional	There is lift in the building but it has not been serviced for the last 1-2 years	There are two lifts and is serviced once in a year
13b	Cleanliness in the lift	I see cleanliness in the lift every day, as it is cleaned daily.	I see cleanliness in the lift, as it cleaned once in a week	There is no cleanliness in the lift and the place smells	
13c	Please upload the photos of the condition of the lift of your RWA				
14.	Garden/ Park				
14a	Is there are garden in your RWA	Yes		No	
14b	If yes, is the garden child friendly place	Yes		No	
14c	How often the garden is cleaned/ swept	Once in a day		Once in two days	Once in a week
14d	Please upload the photos of the monitoring record of cleaning of garden				
15	Residential Complex Cleaning				
15a	Each floor is cleaned (swept and mopped) by the floor residents	Once in a day	Once in a week	Once in a month	Not cleaned at all
15b	Each floor is cleaned (swept and mopped) by the recruited housekeeping staff	Once in a day	Once in a week	Once in a month	Not cleaned at all
15c	Please upload the image of the register/ record of cleanliness schedule, and monitoring report				
16	Infrastructure and other maintenance				
16a	Infrastructure development, repairing, reconstruction and refurbishment of the construction takes place	As and when required	Every month	Every 6 months	Yearly
6b	Please share the bills/ invoice, report, and contracts of the last 1 year of construction and re-construction, repairing of the infrastructure or any other facilities (most recent document)				
16c	Please share the photographs of the construction and refurbishment of the building and monitoring report of the same.				

17	Waste Management				
17a	There are separate coloured dustbins available for dry and wet waste at every floor/ in the range of every 250 - 500 meters	Yes	No	Not applicable	
17b	Residents in the building segregate waste	All the residents carry out waste segregation, including the person who comes to collect the waste. He/ She maintains the dry and wet waste in two different bins.	Some of the residents carry out waste segregation	None of the residents carry out waste segregation	Residents carry out waste segregation but the person who comes to collect the waste mixes dry and wet waste
17c	The waste generated from the household are collected	daily	Once in two days	Once in three days	
17d	Cleaning of <i>house-galli</i>	Once in a day	Once in a week	Once in a month	Not cleaned at all
17e	There are awareness sessions conducted for waste segregation and maintaining cleanliness	Once in a month	Once in 3 or 6 months	There are no sessions conducted	
17f	There are waste segregation awareness notices pasted at every floor	Yes	No	At some places posters are pasted	
17g	The person who comes to collect waste	Collects the waste in Coloured trolley dustbins (separate for dry and wet waste)	Collects the waste in one trolley dustbin	Collects the waste in single hand cart/ hand truck	Collects the waste in separate trolley bins (as per dry and wet waste) but dumps the waste in one tempo/ truck
17h	Waste segregation at society level	There is a designated waste segregation area	There is no designated waste segregation area	Society does not have any mechanism for segregation of waste	
17i	Please upload the photographs of the usage of dustbin, waste segregation plan, invoice of purchase of bin				
18	Composting wet waste				
18a	RWA carries out composting	Yes	No	Not possible to carry out composting activity	
18b	Composting wet waste	The Society has the mechanism in place for composting	The society outsources wet waste for composting	The society does not have mechanism in place for composting	
18c	The society has the equipment and place for carrying out composting			Yes	No

18d	Type of composting system used at society	Aerobic Composting	Anaerobic Composting	Vermicomposting					
18e	Shredder machine	Required and Available	Required but not Available	Not Required					
18f	Composting is carried out by	The residents volunteer for composting	Hired labourers	Hire Swachha Mumbai Prabodhan Abhiyan (SMPA)					
18g	Please share the photos of composting								
19	Toilet facility for staff								
19a	Is their common toilet facility for helping/ maintenance staff?	Yes		No					
19b	Is the common toilet facility cleaned once in a day?	Yes		No					
19c	Is there a separate toilet facility for male and female staff, and for persons with disability?	Yes		No					
20	Is there availability of the following at the common toilet – Please tick	20a. bucket		20b. A mug		20c. Soap/ liquid soap		20d. Tap water	
		Yes	No	Yes	No	Yes	No	Yes	No
20e	Please upload multiple pictures of the toilet, it's physical condition (max 3 pictures)								
21	Cleaning of water tanks								
21a	Water tank is cleaned	Once every month		Once in two months		Once in three months			
21b	Is there water leakage from the water tank	Sometimes		Never					
21c	Please upload the picture of the tank cleaning schedule, frequency of cleaning, bills of cleaning the tank, and any other documents stating the cleaning of tank.								
22	Fumigation								
22a	The fumigation for mosquitoes are done	Once in a month	Once in two months	Quarterly		Once in 6 months			
22b	Does the Society invite for the official for fumigation	Yes		No					
22c	Please upload the invoice of fumigation payment								